



ACADEMIC HONESTY POLICY

AIM & PHILOSOPHY

Exupery International School is committed to academic honesty and aims to ensure that our students and staff are principled learners who value and display integrity and honesty in school and beyond. In accordance with the philosophy of the International Baccalaureate EIS encourages students to “think critically and creatively; students are then asked to give shape to their thinking through oral discussion or presentations, through visual representations and displays, and in multiple forms of writing. However, we live in an age in which we are all flooded by information and opinions. How can we help students navigate these waters so that they are able to confidently talk or write about what they are learning, making visible and explicit how they have constructed their ideas and what views they have followed or rejected? This is essentially what academic honesty is: making knowledge, understanding and thinking transparent.” (Academic Honesty in an IB Educational Context, 2014, P.1)

OBJECTIVES

- Teaching and learning to respect and recognize the intellectual property of others.
- Building understanding and acknowledging that we cannot take credit for the work done by others.
- Teaching students the use of appropriate citation and referencing techniques.
- Displaying the understanding of the schoolwide learner profile trait *principled* and the corresponding attitude of *integrity*.

EXPECTATIONS FOR IMPLEMENTATION

To achieve the aforementioned objectives in accordance with the stated philosophy statement, students, teachers and staff agree on the following guidelines for displaying academic honesty at school:

Students and staff SHALL:	Students and staff SHALL NOT:
<ul style="list-style-type: none">• take responsibility for their own work.• work individually unless otherwise instructed.• recognize the difference between individual work and group work.• give credit to other people working in the group.• not copy other people’s work.• reference sources according to agreed-upon age appropriate bibliographic formats for each grade.• Observe local copyright law when using quotes, music, pictures. Especially when presenting work online (web sie, social networks, etc)	<ul style="list-style-type: none">• Present other people’s work as his or her own.• Copy phrases or sentences from any source into his or her own work.• Copy any work from another person or allow to copy from their own work, unless given specific instruction or permission to do so• Pass off another individual’s work as his or her own when working individually or in groups• Copy from notes or others on tests• Present material that is not true, or fictitious, as a fact

CITATION

Starting in Grade 4 use of quotations for language directly from sources will be required. Simple citation methods will be introduced to acknowledge quotations and intellectual ideas. Summative assessments or other research that missing reference and citation of quotes will be considered rough draft and revision will be expected. Rubrics for research include requirements for referencing appropriate to each age and year level.

CONSEQUENCES

Elementary School

In the PYP, academic dishonesty is treated as a learning opportunity. Instances of verbatim copying or lack of citation are considered first draft material, and students are taught or retaught the skills needed to rework the material in their own words and cite quotations. Self-evaluation and teacher explanations of rubrics provide methods for reflection on a student's ability to do academically honest work, and goals will be set by the student or together with the student and teacher to improve skills and attitudes leading to academic honesty. Malpractice is considered generally to be the result of a lack of language and or research skills, and is addressed accordingly. In the event that a student with proficient language skills wilfully and deliberately continues malpractice, a behaviour report will be filled out, a meeting may be called between the teacher, parents and student, and ultimately between the principal and parents. Notes of continued malpractice may be recorded in the student's file.

Middle School

We believe that middle school is still a time when students are developing the academic honesty in their approaches to learning. If the teacher assesses the incident of malpractice is due to a lack of academic honesty skills or understanding, the student will be given the opportunity to rectify the situation. In cases of a repeated or clearly deliberate act of academic dishonesty, or after one warning on cheating during a test, the work will be awarded a level 0 for the relevant assessment criterion. The report will be filled out as per behaviour management plan and student will be referred to the school principal for further action.

INTERVENTIONS

Faculty will be informed about the school's academic honesty policy during the staff orientation week prior to the start of each academic year. Students and parents will be informed about the general expectations during the first classroom meeting.

BIBLIOGRAPHY

- Academic Honesty in an IB Educational Context, IB 2014
- Academic Honesty Policy, Skagerak International School, 2017
- Academic Honesty, The Magellan International School, 2016