

## Exupery International School Regulations regarding excursions and walks

Pinki

11.02.2020

No. 19-nts

*Issued in accordance with paragraph 7.5 of Cabinet Regulation  
No. 1338 "Procedure of safety provision for the pupils of educational establishments  
and activities organised there" of 24 November 2009*

### 1 General Provisions

1. Regulations establish the procedure on how safety is provided for during excursions, hikes and walks at the Exupery International high school (hereinafter – the School).
2. Prior to going on an excursion or a hike, the responsible person submits information to the School Director in writing, where the purpose, route, duration, list of participants, their age, type of movement, accommodation location, means of communication and first aid facilities are specified.
3. The responsible person is obliged to:
  - 3.1. Ensure that the parents are informed about the purpose, route, duration, type of movement, accommodation location of the excursion, means of communication and first aid facilities.
  - 3.2. Acquire information about the health problems or specific needs of the children, when attention should be paid to them, as well as the possibilities to contact their parents.
  - 3.3. In the case of a dangerous situation, interrupt the excursion and inform the Director.
  - 3.4. Prior to going on an excursion or a hike, instruct the pupils about:
    - Road traffic safety regulations,
    - Cultural norms of behaviour,
    - Attitude towards nature, cultural and historical values,
    - Safety on the water and ice,
    - Dealing with fire,
    - Personal hygiene.
  - 3.5. In the case of an accident, immediately inform the Director and the parents of the victim.
4. The pupils shall sign the excursion list regarding compliance with safety regulations.
5. In the nursery school, the teacher responsible for the group, instructs the pupils and is responsible for the safety of the pupils during the excursion, hike or walk.
6. The excursion/hike lists shall be submitted to the School Director for approval and authorisation.

When going on an excursion by bike:

7. The bike shall be equipped with brakes, a sound signal (bell) and light reflectors:
  - White – at the front,
  - Red – at the rear,
  - Two orange (yellow) - on both sides (in the spokes of the wheels).
8. Cyclists may ride on the road in a row, as close as possible to the edge of the traffic area. Without disrupting pedestrians, motorcycle riders are also allowed to ride at the side of the road, with the cyclists – on the pavement.
9. The cyclist may not:
  - Ride without holding the handlebars,
  - Ride while holding another moving vehicle,
  - Transport goods that interfere with driving or endanger other road traffic participants,
  - Carry passengers on the bike,
10. It is particularly important to remember that in places where the bicycle path crosses the road in an undesignated crossing place, and the road traffic is not regulated, the cyclist must give way to the vehicles travelling on the road to be crossed. In this case, the cyclists have no preferential right of way.
11. Pedestrians must wear the required reflectors, which are attached to their clothes or schoolbags.
12. To make the cyclist more visible, he/she must wear a light-reflective vest or use reflectors.
13. Pupils, who have a driving licence and who are driving a vehicle, must observe all of the road traffic regulations.
14. This document comes into force from the moment of signing and replace the “Exupery International School Regulations regarding excursions and walks” No. 6-nts (from 10.08.2016)
15. This document is executed in two languages: English and Latvian. In case of differences between English and Latvian versions the Latvian version has the priority.

School Director

Dmitrijs Vinogradovs